

JOB DESCRIPTION

Position Title	Department	Reports to
Golf Grounds Assistant Superintendent	Golf – 5500 - 605	Golf Grounds Superintendent
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Seasonal <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt	

POSITION SUMMARY

To keep the golf course grounds in their best condition by assisting the Golf Grounds Superintendent.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions include, but are not limited to the following:

- Maintain mechanical and electrical components of course irrigation system
- Repair irrigation equipment as needed
- Perform preventative maintenance on all irrigation equipment
- Maintain complete and accurate records on all irrigation equipment maintenance
- Control expenses associated with the irrigation system
- Maintain an inventory of replacement parts
- Irrigate grounds as needed or scheduled
- Report any equipment issues to Golf Grounds Superintendent promptly
- Perform additional responsibilities per the Golf Grounds Superintendent
- The Assistant Superintendent is responsible for the supervision as directed of the golf course maintenance operation and staff under the leadership of the Golf Course Superintendent to ensure the healthy growth of the golf course and the ground’s grasses, trees, wetlands, and other plant materials.
- The duties include assessing and providing guidance and expertise to maintain rigorous industry and environmental standards in turf quality, including use of specialized knowledge in various fields of agronomy and horticulture.
- Based on such knowledge, responsible for making recommendations and decisions to address or direct others to address any issues with turf quality in conjunction with the direction of the Golf Course Superintendent.
- The Assistant Superintendent will participate in the hiring, training and developing of all staff, including ensuring the staff is working within state and federal guidelines for safe working conditions.

MINIMUM QUALIFICATIONS (KNOWLEDGE, SKILLS, AND ABILITIES)

- Must be at least 16 years of age
- High School Diploma or equivalent
- Relevant experience preferred
- Meet essential job function requirements

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and explosives. The noise level in the work environment is usually moderate. However, on some instances this job may require work in areas where ear and / or eye protection is necessary.

NOTE

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

Reviewed with employee by

Signature: _____ **Name (print):** _____

Title: _____ **Date:** _____

Received and accepted by

Signature: _____ **Name (print):** _____

Title: _____ **Date:** _____

The company is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.